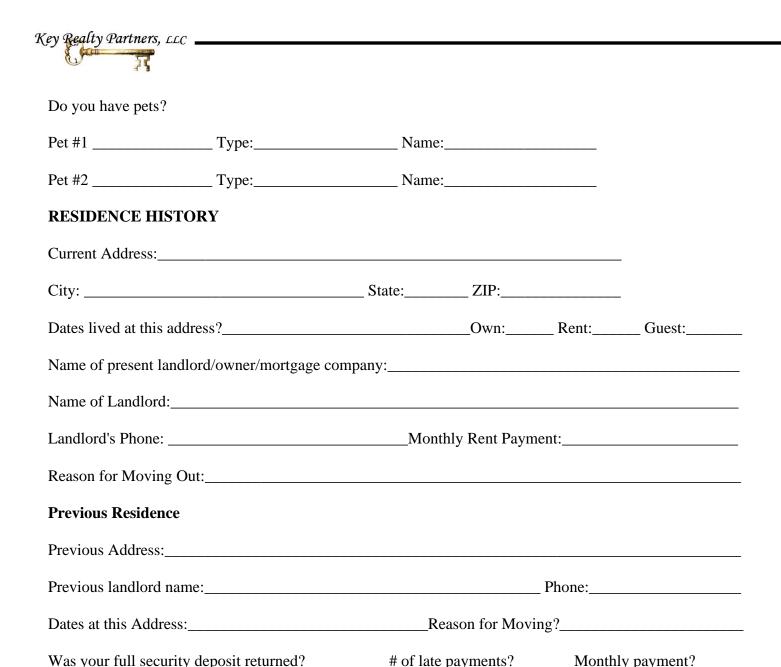


# Key Realty Partners, LLC Metro Brokers Independent Companies Working Together

P.O. Box 662 Brighton, CO 80601 720.295.4462 (Office) 303.416.4215 (Fax) www.KeyRealtyPartners.com ReginaMoore@realtor.com

## KEY REALTY PARTNERS, LLC RENTAL APPLICATION

Today's Date:	
Desired Occupancy Date:	
Property Address:	
First Name	Last Name
Email	
Mobile/Home Phone	Work Phone
How many people will be living in thincluding children.	e unit? List every occupant's name and their relationship below,
Name:	Relationship:
RENTAL INFORMATION:	
Are you able to handle property mainte	enance/upkeep (trash removal, lawn care, etc)? Yes No
Do you have renter's insurance?	
Have you ever broken a lease (if so, ex	aplain)?
Have you ever refused to pay rent for a	any reason (if so, explain)?
Have you ever been evicted or asked to	o leave a rental unit (if so, explain)?
Have you ever filed for bankruptcy (if	so, explain)?
	ne (if so, explain)?
	placing utilities in your name?
	v interrupt your ability to pay rent?



#### **INCOME HISTORY**

Applicant's current employment status (check all that apply):

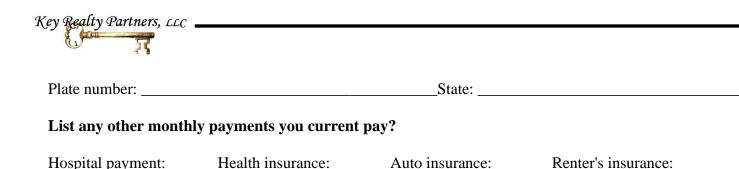
[	] Full-time	[] Part-time	(less than 32 hrs.)	[] Student	[] Retired	[] Self-Employed	l [] Unemploye	d
Γ	1 Other							



### **Primary source of employment:** Employer name: Supervisor's name: Average weekly hours: How long have you worked here? Employer Address: Employer Phone: Position: Salary: Please indicate weekly, biweekly, monthly, or annual average take home: Additional Employment (2<sup>nd</sup> Job, Savings, Retirement, etc.) Employer name: Supervisor's name: Average weekly hours: \_\_\_\_\_ How long at this place of employment? \_\_\_\_\_ Address: Employer Phone: Position: Salary: Please indicate weekly, biweekly, monthly, or annual average take home: **EMERGENCY CONTACT** Name: Relationship: Phone Number: Secondary Phone Number: CARS/VEHICLES Number of vehicles that will be on the property? Do they have a valid registration? Do you have any commercial vehicles, RV, campers, boats or motorcycles? Please note, only cars on application are authorized to be on premises. Vehicle 1 (make/model/color/year):

Plate number: State:

Vehicle 2 (make/model/color/year):\_\_\_\_\_



Child Care:\_\_\_\_\_ Tuition:\_\_\_\_ Child Support:\_\_\_\_

Alimony: Other:

### PERSONAL/PROFESSIONAL REFERENCES (friend, co-worker, attorney, accountant, supervisor):

Name:	Relationship:		
How long have you known this person?	Phone:		
Name:	Relationship:		
How long have you known this person?	Phone:		

#### **NEXT STEP**

Once the application has been received the landlord or property manager will request additional information in order to process the application. This will include (do NOT email or send unsecured):

- 1. Valid and current photo identification
- 2. Most recent paystub or proof of income sufficient to pay the rent
- 3. Social security and date of birth

### **ACKNOWLEDGEMENT**

I/We authorize I also authorize and give permission for all parties listed to disclose any information requested about me to the rental property owner or their agent. I further authorize and permit the rental owner or property manager to obtain updated information annually and on future occasions for rental renewal consideration, for lease default or upon determination of manager as deemed necessary.

I understand that there is a \$30.00 (per person over the age of 18) Rental Application Fee that must be collected in cash, check, money order, or credit/debit card prior to a decision being made to rent the premises. This is a non-refundable application fee to cover the processing of your application. Background checks will include applicant credit, criminal history, national sex offender, judgments and liens, national eviction lists and employment verification which may include contacting all references provided on the application.



By signing below you the rental applicant/s, authorize and permit (landlord and/or property manager) to perform background checks and obtain information about me from credit reporting sources, current and previous landlords, personal and professional references, employers, banks, and law enforcement agencies. I hereby authorize without reservation, any and all corporations, former employers, credit agencies, educational institutions, law enforcement agencies, city, state, county and federal courts, military and persons to release information they may have about me to the person or company for which the form has been filed, or their agent. I also authorize the procurement services of a consumer credit report. This releases the aforesaid parties from any liability and responsibility for collecting the above information. I further acknowledge that a telephonic facsimile (fax) or photographic copy shall be valid as the original. This authorization shall be effective for the term of my lease (if accepted).

Our reporting agency is E-Renter 1.877.332.0078 Toll-Free. Please do not contact them directly. They do not have any way of providing information to you.

Our rentals are not available for rent on a first-come, first served basis. As the applicant, I hereby acknowledge that I am aware that more than one party may be applying for the same rental. The property manager is the agent for the landlord/owner and has fiduciary duty to the property owner.

Applicant's Signature	Date